



JOB DESCRIPTION: PRINCIPAL VETERINARY OFFICER (PVO)

Job Purpose

The post aims to address service delivery and policy & strategic development in the Veterinary Section taking into account the advancements in international standards and emerging biosecurity issues relevant to trade.

Principal Accountabilities

- To provide integrated veterinary input into all aspects of BAF services in accordance with the BAF Annual Corporate Plan.
- To cooperate with colleagues in Veterinary Section advancing new visions, strategies, projects and milestones.
- To contribute to scientific and veterinary issues relevant to BAF veterinary policy and strategic development.
- To advise and assist CVO with liaisons and correspondences within BAF and other stakeholders.
- To advise and assist CVO with research and the formulation of policies, strategies, objectives, standard setting and their effective implementation.
- To provide statutory services and advice in setting standards on the international trade of animal and animal products through effective coordination with CVO and other members of the Veterinary Section.
- To advise CVO on the development and implementation of policies and technical matters relating to the veterinary domain providing giving clear and practical advice on the economic and environmental forces which influence animal health.

Main Activities

- Uphold the Biosecurity Act 2008 and all biosecurity laws of Fiji.
- Participate and contribute in executing Import Risk Analysis on animal and animal products.
- Participate and contribute in the development and implementation of export protocol.
- Supervision and management of veterinary report forms (Export/Import, Export Health Certificates) to ensure accuracy of the biosecurity trade requirements relevant to the traded animal or animal product.
- Control, facilitate and coordinate export procedures for animal and animal products.
- Control, facilitate and coordinate import procedures for animal and animal products.
- Inspection of processing establishments and investigation of complaints made against such establishments.
- Export certification of aquatic animal and companion animal exports in consultation with CVO.
- In consultation with CVO, maintain direct liaison with stakeholders on emerging issues concerning animal health issues and the trade of animal and animal products.
- To perform other duties as reasonably required by CVO.

Management of Staff and Resources

- The post holder will be assigned a delegated management line of subordinates within the Veterinary Section. The post holder must ensure that all assigned personnel and resources are efficiently & effectively utilized.

Organizational Position

- The post holder will be based at a BAF headquarters and reports directly to the Chief Veterinary Officer ('CVO').

Qualification/Knowledge/Skills

- A Veterinarian eligible to be registered in Fiji under the Veterinary Surgeons Act and Veterinary Surgeons Decree 2012.
- At least 7 years of experience in the field of Veterinary Medicine and Veterinary Administration.
- Knowledge on Quarantine Protocol of Animals, Import/Export Protocol of Animal and Animal Products, Animal Disease Surveillance, Laboratory Diagnostics, Epidemiology and Biosecurity.
- Good understanding of modern farming and processing practices.
- Ability to work on one's own initiative within the statutory and policy framework.
- Strong teamwork, interpersonal and organizational skills.
- Excellent communications skills (verbal and written).
- Excellent customer skills.
- Proficient in Microsoft Excel, Word, and Outlook.
- Proficient in internet search engine usage.
- Able to deliver effective results and targets under pressure and within tight deadlines.
- Good judgment and decision-making skills.

WHERE TO SEND YOUR APPLICATION

Complete written applications must include your curriculum vitae and the names of at least 2 referees with academic certificates and transcripts. Applications should be marked "Vacancy No. & Name" and must be sent either by post, hand delivery, or email to hrrecruit@baf.com.fj no later than 5:00 pm Friday 5th August, 2022.

Please send to
Recruitment
Biosecurity Authority of Fiji
PO Box 18360, Suva

OR

Hand deliver to
Level 3, Provident Plaza 1
Downtown Boulevard
Ellery Street, Suva

Please note that only shortlisted applicants will be contacted. If you have not been contacted by BAF, then your application has not been successful and we thank you for your interest in applying.

BAF IS AN EQUAL OPPORTUNITY EMPLOYER

