



JOB DESCRIPTION -VETERINARIAN (LAB/PEQ/CENTRAL)

Job Purpose

The post aims to address service delivery and policy & strategic development in the Veterinary Section taking into account the advancements in laboratory diagnosis, disease surveillance, quarantine control, and emerging issues relevant to animal health and biosecurity.

Principal Accountabilities

- To provide integrated veterinary input into all aspects of BAF services in accordance with the BAF Annual Corporate Plan.
- To cooperate with the Chief Veterinary Officer, Senior Veterinary Officer, and other colleagues in advancing the vision, strategies, projects, and milestones.
- To assist the BAF veterinary team with liaisons and correspondences within BAF and other stakeholders.
- To assist the veterinary team with research and the formulation of disease surveillance and control plans and their effective implementation.
- To assist the veterinary team in the performance of disease investigations and laboratory diagnosis.
- To facilitate live animal exportation and monitoring of live pet animals during the post-entry quarantine period.
- To provide statutory services and advice in relation to biosecurity and animal health through effective coordination with the Chief Veterinary Officer, Senior Veterinary Officer, and other members of the Veterinary Section.

Main Activities

- Uphold the Biosecurity Act 2008 and all biosecurity laws of Fiji.
- Implement statutory and voluntary disease control programs.
- Manage animal health laboratory, and supervise and provide guidance for the execution of disease investigations and laboratory diagnosis.
- Supervise and provide guidance in the execution of animal disease surveillance activities
- Supervise and management of veterinary report forms (laboratory reports, export health certificates, etc.) to ensure the accuracy of the biosecurity trade requirements relevant to traded animals or animal products.
- Review and maintenance of animal disease contingency planning with respect to possible epizootic disease outbreaks
- Supervise and monitoring of animal quarantine activities at post-entry quarantine of live animals.

- Assist the veterinary team with emergency preparedness for animal disease incursions.
- In consultation with the Chief Veterinary Officer, maintain direct liaison with stakeholders on emerging issues concerning animal health and biosecurity.
- To perform other duties as reasonably required by the Chief Veterinary Officer.

Management of Staff and Resources

The post holder will be assigned a delegated management line of subordinates within the Veterinary Section. The post holder must ensure that all assigned personnel and resources are effectively utilized.

Qualification/Knowledge/Skills

- A Veterinarian currently registered in Fiji or eligible to register under the Veterinary Surgeons Act 1956.
- A bachelor's degree in Veterinary Medicine or Veterinary Science with experience in the field of Biosecurity, Animal health or Veterinary Administration. Working experience of 2 years or above is preferred.
- Knowledge of animal health, quarantine protocol of animals, import/export protocol of animal and animal products, animal disease surveillance, laboratory diagnostics, epidemiology, and biosecurity.
- Knowledge of the World Organisation for Animal Health (WOAH) international Standards and the WTO SPS Agreement on safe trade will be an added advantage.
- Good understanding of modern farming and processing practices.
- Ability to work on one's initiative within the statutory and policy framework.
- Strong teamwork, interpersonal, and organizational skills.
- Excellent communication (verbal and written) and customer service skills.
- Knowledge of Microsoft Excel, Word, and Outlook.
- Knowledge of internet search engine usage.
- Able to deliver effective results and targets under pressure and within tight deadlines.
- Good judgment and decision-making skills.
- Possessing a class 2 driver's licence will be an added advantage.

WHERE TO SEND YOUR APPLICATION

1. Visit our website www.baf.com.fj to access the Job Description and click on the link to apply.
2. Applicants are required to submit cover letter, curriculum vitae and at least 3 referees, academic certificates and transcripts while applying through the online recruitment portal.
3. Applications for Vacancy nos. 23/2025 – 29/2025 will close on Friday, 3rd October 2025 at 05:00pm.
4. Applications for Vacancy no. 30/2025 will close on Friday, 26th September 2025 at 05:00pm.

Please note that only shortlisted applicants will be contacted. If you have not been contacted by BAF, then your application has not been successful and we thank you for your interest in applying.

BAF IS AN EQUAL OPPORTUNITY EMPLOYER

2025 Revision