



JOB DESCRIPTION – SENIOR VETERINARY OFFICER (SVO)

Job Purpose

The post aims to address service delivery, policy and strategic development in the Veterinary Section taking into account the advancements in laboratory- diagnosis, disease surveillance, quarantine control, emergency preparedness and emerging biosecurity issues relevant to animal health and biosecurity.

Principal Accountabilities

- To provide integrated veterinary input into all aspects of BAF services in accordance with the BAF Annual Corporate Plan;
- To cooperate with colleagues in the Veterinary Section to advance new visions, strategies, projects and milestones;
- To contribute to scientific and veterinary issues relevant to BAF veterinary policy and strategic development.
- To advise and assist the Chief Veterinary Officer with liaisons and correspondences with other stakeholders;
- To advise and assist Chief Veterinary Officer with research and the formulation of disease surveillance and control plans and their effective implementation;
- To provide statutory services and advice in relation to biosecurity and animal health through effective coordination with the Chief Veterinary Officer, Principal Veterinary Officer and other members of the Veterinary Section;
- To advise Chief Veterinary Officer on the development and implementation of policies and technical matters relating to the veterinary domain, providing clear and practical advice on the economic and environmental forces which influence animal health.

Main Activities

- Uphold the Biosecurity Act 2008 and all biosecurity laws and regulations of Fiji.
- Supervise and implement statutory and voluntary disease control programmes.
- Supervise and provide guidance in the performance of disease investigations and laboratory diagnosis.
- Supervise and provide guidance on the execution of animal disease surveillance and emergency preparedness.
- Supervision and management of veterinary report forms (Laboratory reports, Export Health Certificates) to ensure accuracy of the biosecurity trade requirements relevant to traded animals or animal products.
- Review and maintain Disease Contingency Planning in respect of possible epizootic disease outbreaks.
- Inspection of processing establishments and investigation of complaints made against such establishments.
- In consultation with the Chief Veterinary Officer, maintain direct liaison with stakeholders on emerging issues concerning animal health.
- To perform other duties as reasonably required by Chief Veterinary Officer.
- To perform other tasks as assigned by the Authority.

Management of Staff and Resources

The post holder will be assigned a delegated management line of subordinates within the Veterinary Section. The post holder must ensure that all assigned personnel and resources are effectively utilized.

Qualification/Knowledge/Skills

- A Veterinarian eligible to be registered in Fiji under the Veterinary Surgeons Act 1956.
- A bachelor's degree in Veterinary Medicine or Veterinary Science with at least 4 years of experience in the field of Biosecurity, Animal Health and Veterinary Administration.
- Knowledge on animal health, quarantine protocol of animals, import/export protocol of animal and animal products, animal disease surveillance, emergency preparedness, laboratory diagnostics, epidemiology and biosecurity.
- Knowledge of WOAHA international Standards and the WTO SPS Agreement on safe trade.
- Good understanding of modern farming and processing practices.
- Ability to work on one's own initiative within the statutory and policy framework.
- Strong teamwork, interpersonal and organizational skills.
- Excellent communications (verbal and written) and customer service skills.
- Proficient in Microsoft Excel, Word, and Outlook.
- Proficient in research and use of research tools.
- Able to deliver effective results and targets under pressure and within tight deadlines
- Good judgment and decision-making skills.

WHERE TO SEND YOUR APPLICATION

1. Visit our website www.baf.com.fj to access the Job Description and click on the link to apply.
2. Applicants are required to submit cover letter, curriculum vitae and at least 3 referees, academic certificates and transcripts while applying through the online recruitment portal.
3. Applications for Vacancy nos. 23/2025 – 29/2025 will close on Friday, 3rd October 2025 at 05:00pm.
4. Applications for Vacancy no. 30/2025 will close on Friday, 26th September 2025 at 05:00pm.

Please note that only shortlisted applicants will be contacted. If you have not been contacted by BAF, then your application has not been successful and we thank you for your interest in applying.

BAF IS AN EQUAL OPPORTUNITY EMPLOYER